

**Highland Central School District**

**MINUTES**

Board of Education Meeting

Tuesday, February 2, 2016

6:00 pm Executive Session (Pending on Board Approval)

7:00 pm Open Meeting

To be held in the Board Room (E-32 @ High School)



MEETING AVAILABLE VIA LIVESTREAM

**Motion made at 6:18 pm by Heather Welch to go into Executive Session; Seconded by Ed Meisel; Motion carried with a 7-0 vote.**

**EXECUTIVE SESSION** (6:18 pm)

BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

- The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

**Motion made at 7:15 pm by Tom Miller; Seconded by Mike Bakatsias to exit Executive Session and return to Open Meeting; Motion carried with a 7-0 vote.**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE** (7:18 pm)

Board President Alan Barone called meeting to Order at 7:18 pm. The Pledge of Allegiance was then recited.

**PUBLIC COMMENTS:**

The floor was open for public comments. No comments were made.

**SPECIAL RECOGNITION**

Deborah Haab and Alan Barone recognized Sue Gilmore and Debbie Pagano for receiving Achievement Award from NYS School Board Association for their participation with NYSSBA.

**ACCEPTANCE OF REPORTS:**

BE IT RESOLVED that the Board of Education acknowledges reviewing the following report(s):

- a) Board of Education Meeting Minutes – January 19, 2016
- b) Treasurer's Reports – December 2015
- c) General Fund Budget & Revenue Status Reports – December 2015

- d) Food Service Fund Budget & Revenue Status Reports – December 2015
- e) Special Aid Fund Budget & Revenue Status Reports – December 2015
- f) Capital Project - Energy Performance Contract Budget Status Rept. – December 2015

**Motion made by Sue Gilmore; Seconded by Mike Bakatsias; Discussion: (1) Revenue Reports – Lottery Aid; (2) Instructional Material Aid; (3) Capital Fund; Motion carried with a 7-0 vote.**

### **CURRICULUM AND INSTRUCTION:**

- a) **Directors' Reports:** (Reports on file in District Office)  
Each month the Directors of Technology, Food Service, Transportation, Facilities and Athletics provide the Board with a written update.  
**The Board had the following questions/concerns/comments:**
  - (1) **Food Services Dept. – Free & Reduced Lunch (Percentage increase reflected on Month to Month Comparison Report;**
  - (2) **Athletic Dept. – No decision made as of yet from Section 9 Committee regarding sports mergers; Frank Alfonso, Director of Athletics, updated the Board on**
    - (i) **sports merger especially on swim team merger. Discussion then followed.**
    - (ii) **Tom Miller would like to see further research take place on Special Olympics.**
  - (3) **Technology Dept. – (i) would any funds be received for surplus items or can this be donated to a need cause?; (ii) Number of outstanding tickets to be included on report.**

### **PERSONNEL:**

**Motion to move items “a-e” as a block made by Ed Meisel; Seconded by Mike Bakatsias; Discussion: Recognition of the three retirees was mentioned. The board meeting in June will hold a small reception to honor the retirees.**

**Motion carried with a 7-0 vote.**

- a) **Settlement Agreement**  
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, here approves the terms of and authorizes its Superintendent of Schools to execute a Settlement Agreement between Employee No. 1854 and the Highland Central School District, dated January 26, 2016 as presented to the Board at this meeting. A copy of said Agreement shall be incorporated by reference within the minutes of this meeting.
- b) **Retirements**  
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts, with regrets, the following resignations for the purpose of retirement as follows:  
Employee: Paul T. Latino  
Position: Physical Education Teacher  
Effective: June 30, 2016  
Purpose: Resignation for the purpose of retirement

Employee: Edward J. Fritz, Jr.  
Position: Elementary Teacher  
Effective: June 30, 2016  
Purpose: Resignation for the purpose of retirement

Employee: Edward Flick  
Position: Music Teacher  
Effective: June 30, 2016  
Purpose: Resignation for the purpose of retirement

c) **Coaching Appointments**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the spring 2016 season:

Richard Esposito

Position: Varsity Boys Lacrosse Volunteer Assistant Coach  
Salary: Volunteer  
Effective: January 28, 2016

Theresa Cilento

Position: Varsity Girls Lacrosse Volunteer Assistant Coach  
Salary: Volunteer  
Effective: January 28, 2016

Domenic Bellacicco

Position: Varsity Boys Lacrosse Volunteer Assistant Coach  
Salary: Volunteer  
Effective: January 28, 2016

**STUDENT REPRESENTATIVE COMMENTS**

Student Representative was not present at tonight's meeting.

**BUSINESS AND OPERATIONS**

a) **Budget Transfer**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the 2015-2016 budget transfer as follows:

- Budget Transfer Number 7089 / \$35,000

**Motion made by Debbie Pagano; Seconded by Tom Miller; Discussion: none; Motion carried with a 7-0 vote.**

b) **Preliminary School Budget for the 2016-2017 School Year**

Business Administrator Louise Lynch distributed a preliminary roll-over budget to Board members. Deborah Haab then spoke of projected dollar figures from state. She encourages everyone to please look at school website for related articles. Discussion followed.

c) **Construction Management Contract - The Palombo Group - TABLED**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the AIA A132 Contract with The Palombo Group,

FUTHERMORE BE IT RESOLVED that the Board of Education authorize the Superintendent of Schools to execute such agreement.

d) **Surplus**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the attached list of surplus technology equipment that is obsolete and needs to be recycled. This discard will be done in the least costly manner.

**Motion made by Mike Bakatsias; Seconded by Debbie Pagano; Discussion: Question was asked if any funds would be exchanged for surplus items or can these items be donated to a needy family or organization? Motion carried with a 7-0 vote.**

**SUPERINTENDENT COMMENTS**

Deborah Haab updated the Board on the following events/topics:

- Meeting with Assemblyman Skartados in January to discuss level of funding;
- A meeting scheduled with Senator Amedore later in month;
- Spelling Bee and Geography Bee contest held at middle school on January 21st. Students will be recognized at the February 16<sup>th</sup> meeting;
- Construction Management Meeting with architects held on January 21st. Timeline discussed;
- She will be attending PTech campus tour at BOCES on February 8<sup>th</sup>;
- February 12<sup>th</sup> is ½ day for students and February 15<sup>th</sup> school closed due to President's Day;
- On February 20<sup>th</sup> from 11 am – 4 pm, the middle school will host Highland Healthy Day sponsored by Rotary Club;
- February 20<sup>th</sup> from 6:30 pm-11:00pm the 4<sup>th</sup> Annual Highland Educational Snowball will take place at Novella's. Proceeds will go to the robotics program. Recognized Board for sponsoring a table.

The Board had no questions.

**ASSISTANT SUPERINTENDENT COMMENTS**

Sarah Dudley-Lemek updated the Board on the following events/topics:

- Spelling Bee update at the Capital Region;
- Agenda for Superintendent's ½ day on February 12<sup>th</sup>.
- ENL training presentation to take place at Elementary School. A follow-up with the middle school and high school staff will be forthcoming.

The Board had no questions.

**BOARD OF EDUCATION:**

**New Business:**

a) **Supplemental Memorandum Agreement**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the terms of a Supplemental Memorandum of Agreement between the District and the Highland Teachers' Association dated February 2, 2016, as presented to the Board at this meeting, a copy of which shall be incorporated within the minutes of this meeting.

**Motion made by Mike Bakatsias; Seconded by Ed Meisel; Discussion: This agreement was created as a result of new position, Behavior Intervention.**

b) **UCSBA Meeting Notice** – February 8, 2016 @ 6pm at Ulster BOCES.

c) **Recertify Lead Evaluators of Classroom Teachers**

**WHEREAS**, pursuant to the requirement of Education Law Section 3012-c and Part 30-2.9 of the Rules of the Board of Regents, the individuals named below have completed all the necessary training to be recertified as lead evaluators of classroom teachers;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education hereby recertifies the following individuals as lead evaluators of classroom teachers:

Deborah Haab, Superintendent of Schools  
Sarah Dudley-Lemek, Assistant Superintendent  
Barbara E. Chapman, Director of Student Services  
Joel Freer, Elementary School Principal  
Dan S. Wetzal, Middle School Principal  
Meghan Connors, Middle School Assistant Principal  
Peter Harris, High School Principal

**Motion made by Debbie Pagano; Seconded by Mike Bakatsias; Discussion: none; Motion carried with a 7-0 vote.**

d) **Recertify Lead Evaluators of Building Principals**

**WHEREAS**, pursuant to the requirements of Education Law Section 3012-c and Part 30-2.9 of the Rules of the Board of Regents, the individuals named below have completed all the necessary training to be recertified as lead evaluators of building principals;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education hereby recertifies the following individuals as lead evaluators of building principals:

Deborah Haab, Superintendent of Schools  
Sarah Dudley-Lemek, Assistant Superintendent of Schools

**Motion made by Tom Miller; Seconded by Debbie Pagano; Discussion: none; Motion carried with a 7-0 vote.**

e) **Certify Lead Evaluators of Classroom Teachers:**

**WHEREAS**, pursuant to the requirement of Education Law Section 3012-c and Part 30-2.9 of the Rules of the Board of Regents, the individuals named below have completed all the necessary training to be certified as lead evaluators of classroom teachers;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education hereby certifies the following individuals as lead evaluators of classroom teachers:

Kathleen Sickles, Elementary School Assistant Principal

Bill Zimmer, High School Assistant Principal

**Motion made by Heather Welch; Seconded by Tom Miller; Discussion: none;  
Motion carried with a 7-0 vote.**

- f) **Snow Day Give Back** – Discussion took place on, as of today, the six (6) unused snow days. As a result of discussion, it was decided to have one (1) unused snow day for March 28<sup>th</sup> and the other five (5) days to be decided by early March.

- g) **Correspondence** – No correspondence was discussed at this time.

**Old Business:**

- a) **Life Threatening Medical Conditions Policy # 7515**– 2<sup>nd</sup> Reading

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, adopts Board Policy # 7515 titled, “Life Threatening Medical Conditions Policy”.

**Motion made by Sue Gilmore; Seconded by Ed Meisel; Discussion: Liability choice; Motion carried with a 7-0 vote.**

- b) **Abilities, Inc. d/b/a Kornreich Technology Center Consultant Services Contract**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the contract between Highland Central School District and Abilities, Inc. for consultant services for Assistive Technology during the period July 1, 2015 through June 30, 2016 as noted attached.

**Motion made by Mike Bakatsias; Seconded by Tom Miller; Discussion: explanation of contract was explained in more detail; Motion carried with a 7-0 vote.**

- c) **Attendance Policy** – Discussion took place on draft policy. Board asked for an updated policy that reflects the prior changes for next meeting.

- d) **eBoard** – Confirmed webinar conference on February 16<sup>th</sup> @ 5:00 pm.

**PUBLIC COMMENTS:**

The floor was open for public comments. No comments were made at this time.

**Motion made at 8:45 pm by Tom Miller to adjourn Open Meeting and go into Executive Session; Seconded by Heather Welch, Motion carried with a 7-0 vote.**

February 2, 2016

**EXECUTIVE SESSION: Anticipated upon Board approval**

BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

- Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law;

**Motion made at 10:20 pm by Mike Bakatsias to adjourn Executive Session and Open Meeting; Seconded by Heather Welch; Motion carried with a 7-0 vote.**

**ADJOURNMENT**

Minutes recorded and submitted by Lisa M Cerniglia, District Clerk